



UTILITY SERVICE REQUIREMENT FORM

OWNER INFORMATION:

NAME _____

MAILING ADDRESS _____

PHONE NUMBER _____

EMAIL _____

FAX _____

PHYSICAL ADDRESS OF PROJECT _____

PROJECT START AND COMPLETION DATES _____

INFORMATION SUBMITTED BY:

NAME _____

SIGNATURE _____

COMPANY NAME _____

PHONE NO. _____ FAX _____

EMAIL _____

1. ELECTRIC

A. REQUIREMENTS FOR TEMPORARY ELECTRIC SERVICE:

DATE NEEDED: _____ EST. KVA LOAD: _____ VOLTAGE: _____ (1PH/3PH)

B. PERMANENT POWER SERVICES

EST. KVA LOAD: _____ 1 PHASE OR 3 PHASE (CIRCLE) VOLTAGE: _____

SIZE OF MAIN: _____ NO. OF ELECTRIC METERS _____ NO. OF SECONDARY CONDUCTORS _____

C. HVAC REQUIREMENTS:

HVAC AREA: _____ SQ. FT. HVAC LOAD: _____ TONS

2. WATER

A. DOMESTIC WATER SERVICE SIZE: _____ INCH MAXIMUM FLOW RATE: _____ GPM

B. IRRIGATION WATER SERVICE SIZE: _____ INCH MAXIMUM FLOW RATE: _____ GPM

C. FIRE PROTECTION WATER SERVICE SIZE: _____ INCH FIRE FLOW RATE REQUIRED: _____ GPM

DURATION: _____ HRS
(PER INTERNATIONAL FIRE CODE)

3. WASTEWATER

A. DOMESTIC WASTEWATER SERVICE SIZE: _____ INCH INDUSTRIAL WASTEWATER SERVICE SIZE: _____ INCH
GREASE TRAP SIZE: _____ GALLONS

4. CABLE TELEVISION

____ YES ____ NO WILL STRUCTURE BE PREWIRED FOR TV / INTERNET? IF YES, CONTRACTOR / WIREMAN SHALL CALL CONWAY CORPORATION AT 548-3050 (CATV DEPT.) TO ADDRESS CUSTOMER'S CATV / INTERNET INSTALLATION REQUIREMENTS.

NOTES:

- 1) ALL BUT, SINGLE FAMILY RESIDENTIAL AND SINGLE DUPLEX STRUCTURES, MUST PROVIDE AN ELECTRONIC AUTO CAD UTILITY SITE PLAN AND PDF FILES OF THE ELECTRIC AND PLUMBING RISER DIAGRAMS, THIS COMPLETED FORM AND FIRE DEPARTMENT PLAN APPROVAL PRIOR TO PLANS BEING ACCEPTED BY CONWAY CORPORATION FOR REVIEW. IF APPLICABLE, A PDF OF KITCHEN FLOOR PLAN IS REQUIRED.
- 2) AN ACCURATE LEGAL PROPERTY DESCRIPTION WITH RECORDED OWNERSHIP MUST BE PROVIDED TO CONWAY CORPORATION.
- 3) A METER SPOT FORM MUST BE COMPLETED AT THE CONWAY CORPORATION ENGINEERING OFFICE AT 1307 PRAIRIE STREET PRIOR TO SERVICES BEING SCHEDULED FOR INSTALLATION.
- 4) REQUESTS FOR TEMPORARY ELECTRIC SERVICE MAY BE MADE BY CALLING THE CONWAY CORPORATION SERVICE CENTER AT (501)548-3050.

PLEASE EMAIL DRAWING FILES AND THIS FORM TO CONWAY CORPORATION ENGINEERING DEPARTMENT AT leslie.guffey@conwaycorp.com or if you have questions, call 501-450-6053

Conway Corporation – Engineering Department – 800 South Harkrider - Fax Number 501-328-3070